

# 124 Bank Street Theater Technical Information

124 Bank Street  
New York, NY 10014

## Staff

Theater Production Manager - Lauren Carole Ritter (212)-675-2370 ext. 29  
Theater Technicians - Jessica and Jennifer Davison

## Loading Doors

There are 2 entrances to load into and out of the theater. Both are on Bank Street between Greenwich Street and Washington Street.

The Front Door of the venue is 3'-4" wide by 6'-10" tall. It has access to the stage through the audience aisle, however anything over 29" wide will have to be lifted over the audience railing.

The Garden Gate is located just west of the theater and is 3' wide by 6'-11" tall. It leads to three doors leading to backstage, ranging from 2'-5" wide to 2' - 11" wide by 6'-6" tall

## Stage Dimensions

\*Theater grid plans are available in PDF format, upon request\*

Stage Width: 19'  
Grid Height : 13'  
Stage Depth (EDGE OF DECK TO BACK WALL): 35'  
Playing Area Depth: 24'  
Build Area/Backstage: 19'w x 11'd  
Stage Height from audience floor: 1'-3/4"  
Control Booth Distance: 27'-11"  
Control Booth Height from audience floor: 5'-2"

Dimensions of entire space 1919 square ft  
House and Lobby 1035 sq ft  
Playing area 665 sq ft  
Offstage Right 118 sq ft

**Grid** (See house hang for current hanging and rigging details)

The Grid consists of 15 pipes running stage left to Stage Right and 5 pipes running Upstage to Downstage the entire length of the stage.

There are:

3 pipes running Stage Left to Stage Right over the Audience  
7 pipes running Stage Left to Stage Right over Playing Area  
5 pipes running stage Left to Stage Right used for storage over the Build Area/Backstage

### **Soft Goods**

2 Legs – Duvetyne 11’-6”h x 3’w (FLAT)  
2 Large Panels  
Duvetyne 11’-6”h x 9’-8”w (FLAT)  
1 Cyclorama – 11’-6”h x 17’-7”w (SEAMLESS)

### **Lighting** *(See Lighting Inventory sheet, Rental Agreement includes a standard rep-plot)*

ETC Sensor CEM Dimmer System  
36 – 20 amp dimmers  
Single dimmer per circuit, 2.4kw per dimmer – Stage Pin

Lighting console is ETC Microvision FX

One dimmer per circuit system  
All circuits are Stage Pin

There are 4 Open Circuits for Specials.

### **Audio**

Audio mix position is located in the booth.  
Control – Mackie 14 Channel Mic/Line mixer  
Equipment- 2 Downstage Speakers on separate mixing channels  
2 Upstage Speakers on separate mixing channels  
1 Handheld Set up as a house mic in booth  
4 Additional SM58 microphones  
1 straight mic stand  
1 table top mic stand

### **Production Communication** *(See Audio Inventory sheet)*

1 Clear-Com production intercom system - single channel  
2 Beltpacks (various)  
2 Headset (various)  
Communications may be set up by the renter if needed.

# **Additional Equipment**

## **Projector Available for Rent**

Infocus Model X3 300w Projector

1 Rear Projection Screen – Cinefold Portable 7’h x 7’w (SEAMLESS)

## **Music / Readings**

Renters are responsible for providing their own conductor’s platform suitable for their needs.

6 Manhassat Black Music Stands

9 Belmonte Folding Black Music Stands

2 Proline Folding Black Music stands

11+ Bentwood chairs (non-matching) 18”

## **Musical Instruments**

1 Yamaha 6’ upright piano w/ adjustable piano bench

## **Dressing Rooms and Restroom**

There are two dressing rooms located in the 122 Bank Street building. The larger dressing room is on the first floor and the smaller dressing room is located on the second floor. Access to the stage from the large dressing room is through a garden courtyard to the off stage right area. The smaller dressing room accesses the garden through the large dressing room. There is a restroom located on the second floor next to the smaller dressing room.

## **Wardrobe**

1 Iron

1 Ironing Board

1 steamer

## **Storage Space**

The theater does not provide for additional storage space.

## **Flameproofing and Stage Fire Regulations**

- Under New York City law, all scenery entering the Theater must be flame proofed in accordance with Chapter
- 8 of the New York City Fire Code. The New York City Fire Code can be viewed online at [http://www.nyc.gov/html/fdny/html/firecode/table\\_of\\_contents\\_2014.shtml](http://www.nyc.gov/html/fdny/html/firecode/table_of_contents_2014.shtml)
- Proof of such flameproofing in the form of a notarized affidavit by an approved FDNY certificate holder must be delivered to the theater prior to any performances and must include:
  - The Certificate of Fitness holder's name and his CoF number and its expiration date
  - The date of any flameproofing treatment
  - The name of any flameproofing treatment used
  - Board of Standards and Appeals approval number and/or its FDNY approval number
  - The warranted period of the flameproofing effectiveness
  - That the flameproofing procedures have been tested and meet the standards established by the Board of Standards and Appeals and/or the FDNY

Please Note: Inherently Flame Resistant without an affidavit is no longer accepted by FDNY.

A flameproofing/safety inspection may be necessary prior to any performance or performance run.

## **Theater Restore & Trash Removal**

Renter is responsible for the restoration of the space to its original configuration. This includes restoration of the theater's lighting rep plot, as well as repainting the stage and walls with Valspar Medallion Semi-Gloss Black #4315 (available from Garber Hardware). This is the only approved paint for the space. Materials and labor are the responsibility of the renter.

At the completion of the rental period, all trash, scenery and props must be removed entirely from the 124 Bank St Theater property. It is the renter's responsibility to arrange for trucking / transport to remove all items and trash. If the renter would like to dispose of any items, dumpster and removal services can be arranged by the HB Studio maintenance staff, and the renter will be responsible for paying for all services. A plan for trash / scenery disposal must be approved prior to the renter's load-in to the space.

## **Facilities**

### **Garden**

The Garden is available and can function as a green room during good weather.

### **Internet**

Wireless internet is available throughout the theater and dressing rooms.

## **Parking / Transit**

Parking is available on Bank street after 6PM.

There are several subways nearby. A, C, E, and L at 14th Street and 8th Avenue 1, 2, and 3 at 14th Street and 7th Avenue B, D, F, and M at West 4th Street Station.

## **Front-Of-House Information**

Seating – 74 max capacity

61 Permanent Seats

10 Removable Seats in first row (can be removed to create wheelchair seating)

2 Removable seats in last row

73 total seats (NO STANDING ROOM ALLOWED)

Audience entrance is through the front door at 124 Bank Street, Between Greenwich and Washington Streets.

A box office location in the lobby area is provided (BOX OFFICE STAFF AND SERVICES MUST BE PROVIDED BY CLIENT)

There are 2 single, unisex bathrooms located in the lobby of the 124 Bank Street Theater.

There is a small concessions area located in the lobby.

In the event of excessive trash production in the lobby or back stage areas, the renter is responsible to removing it to the outside garbage bins in front of 122 Bank St.

## **Nearby Amenities**

There are some nearby venues that may be useful for getting food while at the theater.

- 11th Street Café (.1 miles)
- Bus Stop Café (.2 miles)
- MeMe Restaurant (.1 miles)
- D'Agostinos Grocery (.1 miles)
- Think Coffee (14th street and 8th ave, .4 miles) 4
- Benny's Burritos (Jane St. and Greenwich Ave, .4 miles)

There are three bank branches nearby:

- Chase ( 12th street and 8th Avenue .2 miles)
- HSBC Bank (W 11th Street and Hudson st .1 miles)
- TD Bank (14th Street and 8th Avenue .4 miles)

The Manhattan Wardrobe Supply is located at 245 W. 29 St. 8th fl between 7th & 8th Ave

Prince Lumber is the nearest lumber yard located at 404 W 15th St, New York, NY 10011 between 9th and 10th avenues.

Garber's Hardware is the closest hardware store to the venue at 710 Greenwich St, New York, NY 10014 between Charles St. and West 10th Street

Tribeca Lighting is a nearby lighting supply shop located at 145 Avenue of the Americas (6th Ave) New York NY 10013 Entrance on the North side of Dominick Street between Varick Street and 6th Avenue. <http://www.tribecalighting.com>

## **ADA Statement**

HB Studio strives to make its facility accessible to everyone. We currently offer an accessible entrance into the 124 Bank Street theatre with an accessible aisle to removable first-row seating with companion seating.

As we continue to make improvements to the facility, we will offer accessible restrooms and assistive listening devices. Please let us know how we can help you have an enjoyable theatre experience.

HB does have an accessible restroom on the first floor of our 120 Bank Street building.