



ZOOM USER GUIDE FOR STUDENTS

The following links provide instructions on how to use most features of Zoom. The essential features are what will likely be most important for use during class.

ESSENTIAL FEATURES

[VIDEO - Zoom Overview for Students](#)

[Joining Meeting & Testing Video/Audio - VIDEO](#)

- [VIDEO FOR MOBILE USERS](#)
- [Desktop vs Mobile Comparison](#)

[Mute Myself and Stop My Own Video](#)

[Change to Gallery View](#)

[Change to Active Speaker View](#)

[Hide Non-Video Participants](#)

[Hide/Show My Video in My Own Display](#)

[Pin Video](#)

OPTIONAL FEATURES

[Screen Sharing](#)

- [Optimizing a Shared Video Clip in Full Screen](#)
- [Sharing Computer Sound During SS](#)
- [Remote Control](#)

[Recording](#)

ONLINE CODE OF CONDUCT / ETIQUETTE

- Please set up in a quiet room if possible.
- Please make sure that your lighting is adequate to make sure that everyone should be able to see your face clearly.
- Please test out your audio before class begins to make sure that everyone can hear you clearly, and vice versa.
- Please keep yourself muted until prompted to unmute.
- Confidentiality: What happens online stays between participants.
- No screen capturing of other peers.
- No personal recordings of the class (with phones or tablets).
- No recording of Zoom sessions allowed except for during On-Camera classes. During On-Camera classes, all recordings will be made by the host only and shared as needed.

CONTACT for Tech Support: zoom@hbstudio.org

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